



Mankato

SPORTS COMMISSION

INTERN WANTED!

The Mankato Sports Commission, an affiliate of Visit Mankato, is providing an internship opportunity where you can gain experience with event development, sales, community relations and logistics. You will be part of the **Mankato Marathon** team as well as assisting with other local sport events. Interns can expect to network, get hands-on experience in the sports business field, develop leadership skills, assist in event planning and work with an outstanding team.

When: Fall Semester 2020 (September through December) averaging 20 hours per week
Deadline for resume: August 15 or until position is filled

Major job duties include assistance with:

Assisting with:

- Event logistics
- Community relations
- Volunteer Management and recruitment
- Customer service
- Social media marketing
- Sports Commission newsletter

Qualities/skills we are looking for in an intern include:

- Organizational & Communication (written & verbal) skills
- Able to handle multiple tasks and priorities simultaneously
- Computer skills (Microsoft Office, Excel and Publisher)
- Strong interpersonal skills
- Quality customer service skills (follow-through and follow-up)
- Ability to take photos and video is a plus

If you fit these qualities and are interested in the opportunity we provide you, please send a cover letter and resume to:

Joy Leafblad | Mankato Sports Commission
3 Civic Center Plaza, Suite 100 | Mankato, MN 56001 | jleafblad@visitmankatomn.com

